DATE: Click or tap here to enter text.NO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

APPLICATION FOR PAVILION RESERVATION TO SHIPPENSBURG TOWNSHIP PARK,

CUMBERLAND COUNTY, PENNSYLVANIA

1. Name of Applicant: Click or tap here to enter text.
2. Address of Applicant: Click or tap here to enter text.
3. Telephone Number of Applicant: Click or tap here to enter text.
4. Email Address of Applicant: Click or tap here to enter text.
5. The park area, building or other structure requested to be reserved is as follows Choose an item.:
6. The date and time for the requested reservations are as follows:

DATE: Click or tap here to enter text.

FROM (starting time): Click or tap here to enter text. TO (ending time): Click or tap here to enter text.

1. Proposed use of land and/or building is as follows: Click or tap here to enter text.
2. Approximate # of people attending event: Click or tap here to enter text.
3. Request is made to serve, possess and consume malt and alcoholic beverages in the park area, building or other structure to be reserved. (Please mark appropriate box)

[ ] NO

[ ] YES. If “YES” is marked, indicate the type of beverage to be served:

[ ]  Beer

[ ] Wine

[ ]  Liquor

**A minimum $300 security deposit will be required for alcohol permit. This deposit will be held until after the event and will be refunded if park is clean and no damages are incurred.**

1. Request is made to conduct small games of chance as authorized by the Commonwealth of Pennsylvania.

[ ] NO

[ ] YES. If “YES” is marked, please provide the license number issued by the Commonwealth of Pennsylvania to conduct such activities:

License No. Click or tap here to enter text.

1. Special request (i.e., fireworks, commercial, vehicles, etc: Click or tap here to enter text.
2. Fee payment and/or security deposits are due at the time the application is made and submitted to the Township. Decisions will be rendered by the Township, or its designated representative, within two (2) Township business days from the date that the application is made; unless special approval of the Township Supervisors is required, in which case the Township Supervisors will decide whether or not to grant the request at its next regularly scheduled open meeting.

Upon denial of any application, fee payments received by the Township will be returned by sending in the U.S. Mail a check or money order to a named applicant, at the address listed on this application, within two (2) Township business days following the denial.

**CHECKS ARE PAYABLE TO: SHIPPENSBURG TOWNSHIP**

**MAIL TO: P.O. BOX 219, SHIPPENSBURG, PA 17257**

**Completed application and fees must be returned within two weeks of receipt of the application**

**unless special arrangements are made in advance to hold this date and time for you. After a two-week time frame the reservation is VOIDED IF WE HAVE NOT RECEIVED THIS FORM AND FEE.**

PROMISE IS HEREBY MADE TO CONDUCT ALL ACTIVIES IN A LAWFUL AND ORDERLY MANNER AND TO ABIDE BY ALL LAWS, ORDINANCES, RULES AND REGULATIONS ESTABLISHED AND RELATED TO PARK USE.

 

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DATE Application Received by Township: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FEE Amount Paid: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECURITY DEPOSIT Amount Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Approved.

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Denied.

Date Denied: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date Fee and/or Security Deposit Returned to Applicant by placing in the U.S. Mail: \_\_\_\_\_\_\_\_\_\_\_

 SHIPPENSBURG TOWNSHIP

 BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ACKNOWLEDGEMENT, RELEASE AND**

 **INDEMNIFICATION AGREEMENT**

 THE UNDERSIGNED, Click or tap here to enter text., has requested a Park Reservation Permit from Shippensburg Township, Cumberland County, Pennsylvania for the following date(s): Click or tap here to enter text.

 In consideration of obtaining a Park Reservation Permit, and intending to be legally bound hereby, it is agreed that the Undersigned, on behalf of itself, himself or herself, the Undersigned’s agents, members, guests, relatives, or invitees, does hereby release Shippensburg Township and its officials and employees from any and all claims, demands, or causes of action arising or relating to the use of the Township Park or its facilities or the Undersigned’s activities conducted at the park during or as a result of the reservation requested.

 Furthermore, the Undersigned agrees to insure, defend, indemnify, save and hold harmless Shippensburg Township and its officials and employees from any loss, liability, damage or cost they or any one of them may incur due to, or as a result of, the presence of the Undersigned, his, her or its agents, members, guest, relatives or invitees at the park.

 The Undersigned acknowledges having carefully read this document and declares that the content is fully understood.

 The release of liability of the Township and its officials and employees is in addition to any other liability limitation which the Township, its officials and employees may have by law and agreement.

 IN WITNESS WHEREOF, with the intent to be legally bound hereby, the Undersigned does hereby knowingly, voluntarily, and willingly execute this Acknowledgement Release, and Indemnification Agreement as of this Click or tap here to enter text. day of Click or tap here to enter text.

NAME OF UNDERSIGNED: Click or tap here to enter text.



DATE: Click or tap here to enter text.